

**CHECK LIST FOR CLAIMS**

**CLAIM NO :**

- Accident**
- Agreement Check sheet**
- Assessors Report**
- Completed Accident Claim Form**
- Description of accident**
- Diagram of accident**
- Drivers statement**
- Enlarged copy of Drivers ID**
- Enlarged copy of Drivers Licence & PDP**
- Insurance paid**
- Licence Disc**
- Police case number (AR Number) & Station reported**
- Printed Account @ Time of accident**
- Quotations from panelbeater**
- Release Note**
- Trade & Retail value**
- Weighbill / Loading slip**
- Details of third party**

<b>Name</b>	<b>ID</b>	<b>Contact No</b>
<b>Postal</b>	<b>Physical</b>	<b>Drivers Licence</b>
<b>Make</b>	<b>Model</b>	<b>Registration No</b>

**Notes :** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Phoned for required documentation :** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Results** \_\_\_\_\_

**Phoned for final results :** \_\_\_\_\_